

**Standing Order D11 (in relation to Overview and Scrutiny) – Call-in and Urgency
Council Meeting, 24 September 2015**

In accordance with Standing Order D11, the call-in procedure does not apply where the executive decision being taken is urgent. A decision will be urgent if any delay likely to be caused by the call-in process would prejudice the Council's or the public's interests.

Before deciding whether a decision is urgent the decision making person or body must consult the Overview and Scrutiny Co-ordinator, or in his absence either:

- (a) (if the decision is a Key Decision and Standing Order E14 (General Exception) applies) each member of the Overview and Scrutiny Board shall be consulted; or
- (b) (in all other cases) the Chairman of the Council, or (if there is no Chairman/woman of the Council appointed) the Vice-Chairman/woman of the Council, shall be consulted.

Decisions taken as a matter of urgency shall be reported to the next available meeting of the Council, together with the reasons for urgency and a summary of the consultation undertaken.

The table below sets out this information:

Matter for decision	Decision-taker	Reasons for urgency	Consultation
<p>Youth Homelessness Accommodation and Support Services Outreach and Accommodation Contract Award</p>	<p>The Mayor</p>	<p>On 16 July 2015 the Mayor approved a contract for Youth Homelessness Accommodation and Support Services Outreach and Accommodation.</p> <p>This contract sits alongside the Supported Lodgings contract which was part of the same tender and which was awarded on 4th June. There has been a delay in making a recommendation for this contract due to extended post tender negotiations around details of the accommodation model and provision which have now been completed to the satisfaction of commissioners.</p> <p>It is for this reason that the contract needs to be awarded as soon as possible to allow the lead in time which will include identifying and sourcing properties into which the outreach support will be delivered, and providing the staff to manage the properties by the beginning of December 2015. Delays will lead to a lack of, or insufficient units of accommodation to provide outreach to, and no staff to manage the accommodation. This will have an impact on the Council's temporary accommodation resources as the majority of young people to whom the service will be delivered are likely to be considered as homeless and in priority need according to the Council's statutory responsibilities under homelessness legislation.</p> <p>The provider of the current contract has agreed to extend their provision to December however a further extension beyond this time is not practical or affordable and there is a risk that the Council will then lose the preferred bidder or they will look to re-negotiate the contract price.</p> <p>Any delay likely to be caused by the call-in process would prejudice the Council's interests.</p>	<p>The Overview and Scrutiny Co-ordinator was consulted on 8 July 2015</p>

Matter for decision	Decision-taker	Reasons for urgency	Consultation
<p>Procurement of a service for single homeless people with support needs, within Leonard Stocks building, with an option to move to alternative location</p>	<p>Executive Lead for Business</p>	<p>The existing extended contract comes to an end in March 2016.</p> <p>The Council's procurement team advises that it is not possible to extend the contract. To do so would constitute a breach of the Public Contracts Regulations and leave the Council open to legal challenge.</p> <p>It is for this reason that the procurement process needs to commence immediately to ensure appropriate development and notice periods are completed within the required timescales to ensure that there is no gap in Service and the Council is able to meet its statutory responsibilities under homeless legislation. Therefore any delay likely to be caused by the call-in process would prejudice the Council's interests.</p>	<p>The Overview and Scrutiny Co-ordinator was consulted on 20 August 2015.</p>

Anne-Marie Bond
Monitoring Officer